

APPLICATION BOOKLET FOR EXAMINERS

PART I

Prologue

Pursuant to the mandate of the Nursing and Midwifery Council of Ghana as enshrined in the Health Professions Regulatory Bodies Act, 2013 (Act 857). The object of the Council is to secure in the public interest the highest standards of training and practice of nursing and midwifery.

The vision of the Council is to ensure the availability of qualified nursing and midwifery professionals who would give competent, safe, prompt and efficient service for client delight.

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What is informing the way we are working?

Functions

- Establish standards and provide guidelines for the development of curricula for the training of nurse assistants, nurses and midwives
- Register and maintain a register of practitioners
- Exercise disciplinary powers over practitioners
- Prescribe and maintain professional standards and conduct for practitioners
- In collaboration with appropriate government agencies, ensure that nursing and midwifery institutions are accredited
- Determine and implement post-registration, continuing education and continuing professional development programs for practitioners
- Conduct licensing examination for registration of nurses and midwives
- Ensure that the education and training of nurses and midwives and other nursing practitioners are carried out at approved educational institutions for efficient nursing and midwifery practice.

- Advise the Minister on matters relating to the practice of nursing and midwifery
- Monitor and inspect training institutions and health facilities in collaboration with the Health Facilities Regulatory Agency
- Perform any other functions that are ancillary to the object of the Council.

THE NURSES' PLEDGE

1. I acknowledge that the special training I have received has prepared me as a responsible member of the community.
2. I promise to care for the sick with all the skill I possess, no matter what their race, creed, colour, political, or social status, sparing no effort to conserve life, alleviate pain and promote health.
3. I promise to respect at all times the dignity of the patient in my charge.
4. I promise to hold in confidence all personal information entrusted to me.
5. I promise to keep my knowledge and skill at the professional level and to give the highest standard of nursing care to my patients.
6. I promise to carry out intelligently and loyally medical instructions given to me.
7. I promise that my personal life shall at all times bring credit to my profession.
8. I promise to share in the responsibility of other professions and citizens for promoting health locally, nationally and internationally. So help me God.

Practice of Nurses

Treatments which a Nurse may perform without instructions from a Doctor

1. Care and cleanliness of all nursing equipment
2. Sterilization of surgical equipment
3. Washing of patient
4. Prevention and treatment of bedsores
5. Cleaning patient of pediculi
6. Making patient's bed
7. Serving patient's food
8. Cleaning mouth of patient. Admission of mouth washes and gargles.
9. Giving treatment for reduction of pyrexia, tepid and cold sponging but not the administration of anti-pyretic drugs except aspirin, phenacetin

10. Admission of evacuant enemata, soap and water, olive oil, glycerin.
11. Admission of evacuant suppository, via: glycerin but not of suppositories containing dangerous drugs or poisons
12. Admission of drugs for relief of flatulence
13. Administration of common drugs for the relief of pain, aspirin, but not of any drug listed in the Pharmacy and Drugs Acts as a dangerous drug
14. Giving of moist inhalation for laryngitis, tracheitis, pharyngitis or nasal sinus infection.
15. Application of simple liniments.
16. Irrigation of eyes.
17. Application of cold to a part: cold compress, ice bag
18. Application of heat to a part: hot water bottles electric pad, medical fomentation,
19. Surgical fomentation
20. Prepared of any part of the body for an operation
21. Make blood films for diagnosis of malaria (The nurse may not, without sanctions of a doctor, withdraw blood through a hollow needle or other contrivance for the purpose of making blood test)
22. Disinfection of utensils, clothing, bedding, furniture, excreta of patient,
23. Give usual nursing and first aid treatment for relief of shock warmth; elevation of legs 24. Withdraw urine by rubber catheter.
25. Arrest haemorrhage by use of pad and bandage, digital pressure or tourniquet,
26. Give first aid treatment for cleaning of a wound,
27. Apply first aid to fractures, sprains, muscle injuries, by using splint, slings, bandages or sandbags.
28. Performance of artificial respirations in an emergency
29. First aid treatment for removal of foreign body from eye
30. Giving of first aid treatment for snake bite or insect stings
31. Giving of first aid to a woman in labour if no midwife or doctor is available
32. Giving of first aid to patient having fit or convulsions
33. Administration of demulcent drinks; common antidotes and antagonists against poisons and administration of such stimulants as coffee in cases of collapse following poisoning

34. Giving first aid treatment for burns but not applying sclerosing agents to burns areas without sanction of doctor

35. Performance of last offices

36. Keeping of the various charts and records

Treatment which a Nurse may perform only with sanction of a Registered Medical Practitioner (not necessary in his presence) given in writing and dated on the patient's treatment form

37. Artificial feeding by oesophageal or nasal routes

38. Administration of any drug ordered by a Registered Medical Practitioners. This includes;

a. Oral and rectal administration

b. Hypodermic, intra-muscular and intravenous injection;

c. Applications to eyes, ears, throat, vagina, urethra and skin

d. Administration by inhalation (but not anesthetic except in the presence of a Registered Medical Practitioner)

A nurse may administer drugs or anesthetics by the intrathecal route

39. Obtaining of specimens of infective material from throat, nose, eye, urethra, cervix; using appliances for the purpose

40. Examination of urine with a view to providing data for doctor to form a diagnosis

41. Performance of minor operations such as incisions of boils or insertion of sutures in wounds

42. Application of strapping or Elastoplasts or other skin adherent for temporary treatment of fractures. Putting on of Plaster or Paris.

43. Application of radiant heat

44. Lavage of stomach, colon, bladder

45. Vaginal douching

46. Dressing of operation and other wounds including removal of stitches, clips, drainage tubes, etc

Treatment which Nurses may perform only in presence of a Registered Medical Practitioner and with his sanction

47. Administration of anesthetics.

PART II

Applications are invited from qualified TUTORS OR CLINICIANS for the post of NURSE/MIDWIFE-EXAMINER

Who Can Apply?

Any Nurse/Midwife who

- 1. Is passionate about Nursing*
- 2. Has energy and enthusiasm for making new things happen in Nursing*
- 3. Is committed to positively impacting the profession*
- 4. Exhibits great leadership skills*
- 5. Is willing to be challenged*
- 6. Is assertive*
- 7. Is current in nursing knowledge, skills and procedures*

Qualifications

All interested applicants should

- 1. Be registered with the Council*
- 2. Have over five (5) years experience in chosen field*
- 3. Be over the age of thirty (30)*
- 4. Have a valid PIN*
- 5. Have no criminal record/Professional misconduct*

COMPLETED APPLICATION FORMS SHOULD BE FORWARDED TO THE:

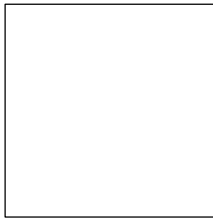
**REGISTRAR/CHIEF EXECUTIVE OFFICER
NURSING AND MIDWIFERY COUNCIL OF GHANA
POST OFFICE BOX MB-44
ACCRA**

TEL. 233-30-252 2909 / 10

FAX. 233-21-664827

EMAILS: info@nmcgh.org

NB. ONLY SHORT LISTED CANDIDATES WILL BE CONTACTED



PART III

Personal Details of Applicant

(Affix a recent passport-sized photograph in this box)

1. SURNAME-----

2. FIRST NAME-----

3. OTHER NAMES-----

4. DATE OF BIRTH-----

5. CONTACT TELEPHONE NUMBER(S)-----

6. E-MAIL ADDRESS-----

7. RANK/TITLE-----

8. ACADEMIC QUALIFICATIONS:

**NAME OF INSTITUTION
PERIOD**

TYPE OF PROGRAMME

